



**GENERAL MEETING MINUTES:
September 22, 2009
American Cancer Society**

Attendance	Jim Vojcsik, United Way; Anita Concoves, MCBCC; Courtney Black, SSN, Darcy VanOhlen, Tykes/Teens; Gloria Friedman, MCBCC; Marcella Bianco, SLCHD; Marilyn Leeds, EAHED; Terry Schneider, FCHC/EAHED; Jennifer Harris, FL DOH; Dr. Barry Hummel, Quit Doc Research & Education Foundation; Terri Savard, American Cancer Society, Valerie Graham, TPSMC	
Excused	Maureen Ryan, MCHD; Carol Ann Wegener, MCHD; Bruce Hansbrough, Harmony Healing Center; Alicia Hohsfield, WCC, Robin VanOver, School District	
Topic	Discussion	Action
Welcome & Introductions	Valerie Graham, the Tobacco Prevention Specialist for Martin County, facilitated the meeting and asked everyone to state their name, organization, and briefly state what they can contribute, or have to gain from, being on the Tobacco Free Partnership (TFP).	
Update on the Tobacco Prevention Grant	<p>Work plan- Dr. Hummel gave an overview on the DOH grant award for Martin County. The grant runs from July 1, 2009 to June 30, 2012. The focus of the grant will be on the partnership mobilizing the community towards long-lasting system and policy change to promote tobacco free social norms.</p> <p>SWAT- Dr. Hummel is the SWAT coordinator for Martin County and is currently working on setting up the SWAT groups in eight (8) schools and five (5) Boys & Girls Clubs. That is an increase of seven (7) clubs from last year.</p>	
Update on AHEC Cessation Classes in Martin County	<p>Marilyn Leeds gave an overview of the services provided through AHEC, in partnership with DOH, regarding tobacco cessation classes and tobacco replacement products. Martin County has not had any local cessation classes in quite a few years, but that changed with the recent addition of an evening cessation class held at the United Way of Martin County meeting room. The first session of classes was a complete success 17 attendees and 11 graduates. New class sessions are on going as long as students continue to sign up.</p> <p>Dr. Hummel reported that it is now a deliverable of the grant to track cessation referrals that are a result of Quit Doc Research & Education Foundation and/or the TFP work in the community. A referral system for agencies</p>	



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	<p>has been developed that Valerie Graham will facilitate for Quit Doc Research & Education Foundation. Quit Doc Research & Education Foundation is also now registered on the Whole Child Connection website as the referring agency for tobacco cessation requests in Martin County.</p>	
<p>Tobacco Free Partnership Bylaw draft</p>	<p>Valerie Graham emailed the bylaw draft to attendees for their review. Copies of the bylaws were also handed out at the meeting. Valerie outlined some of the areas specific to membership and voting rules that she wanted the TFP members to give input on. A committee of three members will be formed to finalize the bylaw language. Copies will then sent to members by email and then presented for approval at the next meeting of the TFP.</p>	<p>Valerie will recruit three members to finalize bylaw language and present to members at next meeting.</p>
<p>Review TFP SMART Goals</p>	<p>Discussion on the SMART Goals resulted in the following strategic planning:</p> <ol style="list-style-type: none"> 1. Decrease youth access to tobacco products <ol style="list-style-type: none"> a. SWAT surveillance of local merchants; report the results to the community. b. Other youth organizations will also be trained in surveillance methods. c. TFP will use data to lay the framework for policy change to increase restrictions on minor's access to tobacco. 2. Decrease Industry influences on youth <ol style="list-style-type: none"> a. TFP will find out if tobacco sponsorships are being accepted for local community events and/or work on sponsorship restrictions. b. Conduct community education on Smoke Screeners & Strange Candy informational programs. 3. Reduce exposure to second hand smoke <ol style="list-style-type: none"> a. Youth events- designated smoking areas and/or have tobacco-free youth events. TFP will provide support at events to inform and implement. b. Business- provide businesses with tobacco-free information and conduct survey of which business would like to have smoke-free zones within 50 feet of entranceways. 	<p><u>1 a,b,c.</u> Valerie Graham will meet with David Graham (not related), Board of County Commissioners, to discuss current policies for tobacco-free environments & minor's access to tobacco products. <u>1 a,b</u> Dr. Hummel will conduct SWAT/Youth surveillance trainings, 3rd quarter. <u>2a.</u> Darcy, Project Northland, and Dr. Hummel will discuss this at an upcoming SSN meeting. <u>2b.</u> Dr. Hummel and Valerie Graham are scheduling community presentations on these programs & will update the TFP as appropriate; Smoke Screeners was presented at the State SWAT meeting in September <u>3.a.</u> This strategy will be presented at the next SSN steering committee meeting for input and/or vote to go before Ex Roundtable as a recommendation for action. <u>3b.</u> Quit Doc Research & Education Foundation is designing a business package to promote smoke-free</p>



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	<p>c. Youth referrals, instead of suspension, for tobacco usage at school or in tobacco-free zones.</p>	<p>zones that will include a survey tool. <u>3c.</u> Anita Concoves and Valerie Graham will meet with Pam Roebuck, MC Drug Court, and Morgan Sprott, SRO's, to discuss options for a youth referral program. Dr. Hummel and Valerie Graham will follow up with the current school suspension program held at Tykes & Teens.</p>
<p>Discussion not on agenda</p>	<p>Who else needs to be on the Tobacco Free Partnership, not listed in the bylaws or not already involved, in order to fulfill the SMART objectives? Suggestions for TFP recruitment:</p> <ul style="list-style-type: none"> • Tourism/Chamber • Keep Martin Beautiful • Surfer Rider Association • Boys & Girls Club- youth • Youth Service Organizations (Red Cross, Parks & Rec., DECA, YMCA, After-school programs,) • Private Schools & Home School Assoc. • Mental Health • Special Needs (ARC, HPS) • Hispanic (Hope Rural School) 	<p>Valerie will follow up on the names given to her by current members and/or will identify who to contact for each of these suggestions. Invitations, and personal contact, will be given to these entities for the next quarter's TFP.</p>
<p>Announcements from the Floor</p>	<p>Upcoming events that the TFP should have a presence at:</p> <ul style="list-style-type: none"> • Project Northland Youth Expo • Beach & River Clean-ups • Health Fairs • Martin County Fair 	<p>Valerie will follow-up on dates and ways to participate.</p>
<p>Adjourn</p>	<p>Meeting was adjourned at 3:30 p.m.</p>	

Minutes respectfully submitted by Valerie Graham, TBS for Martin County & TFP Facilitator.